51st ANNUAL GENERAL MEETING MINUTES
HELD AT SHERATON RED DEER HOTEL & CONVENTION CENTRE
RED DEER, ALBERTA

FEBRUARY 27, 2018 ~ 9:30 A.M.

BOARD OF DIRECTORS:
Erna Ference, Chair; Jason Born, Vice-Chair, Dennis Steinwand, Martin van Diemen, and Christian Guenter
ACP STAFF:
Karen Kirkwood, Executive Director; Vera Ward, Karen Miller, Robert Renema, Laurie Power, Twila Martin, and Maria Leslie.

1. CALL TO ORDER:
The Chair, Erna Ference called the meeting to order at 9:35 am.

2. OPENING REMARKS:
Erna Ference welcomed everyone to the meeting, acknowledging producers, industry partners, out-of-town guests, and government representatives. Erna reviewed several housekeeping matters.

3. APPROVAL OF AGENDA:

Jason Born/George Hofer
“That the agenda be approved as presented.” MC

4. APPROVAL OF FEBRUARY 28, 2017 MINUTES:

Dan Hofer / Ben Wipf
“Approve the February 28, 2017 Meeting Minutes as circulated.” MC

5. CHAIR’S REPORT:
Erna Ference presented her Chair’s report noting the shared Vision and Mission were developed with Hatching Egg Producers and Processors; the Federal-Provincial Agreement was signed in 2017; significant growth has occurred; Regulations and Policies were amended and approved; farm safety was prevalent over the past year; trade and CPTPP are in place to move forward on a trade deal.
6.  **2017 ANNUAL REPORT:**
Christian Guenter provided an overview of the 2017 Annual Report.

*Dean Knull / Dan Hofer*

"Accept the 2017 Annual Report as presented."  MC

7.  **FINANCIAL REPORT:**
Jason Born presented the Audited Financial Statement as prepared by external Auditor, King & Company.

Chris Schulte from King and Company attended this segment of the Annual Meeting to explain the procedures and audit process in accordance with Canadian Accounting Standards for not-for-profit organizations; Alberta Chicken Producers (ACP) achieved a clean audit report.

*Phil Wurtz / Dean Knull*

"That the 2016/2017 Audited Financial Statements be approved as presented."  MC

With a show of hands producers accepted the Financial Statements.

8.  **APPOINTMENT OF AUDITOR:**
Jason Born reported that King & Co. continues to provide prudent Auditing services for ACP. In 2017, ACP evaluated proposals from various auditing firms and recommended that King and Co. continue providing ACP with their services.

*Pim Spelt / Dale Lambrecht*

"Appoint King & Company, Chartered Accountants, to provide auditing services to ACP for the fiscal year 2017/2018."  MC

9.  **CHICKEN FARMERS OF CANADA:**
Dennis Steinwand reviewed highlights from his position as Director on the Chicken Farmers of Canada (CFC) Board over this past year. Highlights included:

- Alberta’s re-entry into the Federal Provincial Agreement for Chicken
- CFC approved the Branding Strategy to promote Canadian chicken (includes *Raised by a Canadian Farmer* label) in grocery stores and restaurants.
- CFC updated the Antimicrobial Usage (AMU) Strategy by setting a goal to eliminate the preventative use of Category III antibiotics by the end of 2020, which will be reviewed in 2019; an AMU Magazine was also introduced to provide consumers with information about the industry strategy.
- CFC has a strong commitment to Animal Care, as evidenced by a clean 3rd party audit report
- Mike Dungate retired after many years of service as the Executive Director of CFC. Through an extensive succession process, an internal candidate, Michael Laliberte, assumed the position of CFC’s Executive Director in the Fall of 2017
- Six new Directors and a new chair also joined the CFC table this past year.
Derek Janzen – First Vice-Chair brought greetings on behalf of Chicken Farmers of Canada’s Chair, Benoit Fontaine, who was in Mexico attending the NAFTA meetings. Highlights of his presentation included:

- Alberta’s re-entry into the Federal Provincial Agreement for Chicken.
- Chicken continues to be the number one protein choice in Canada.
- Vegan activist challenges continue to surface, particularly through social media.
- CFC continues to build trust with consumers by building the AMU strategy.
- Dennis Steinwand, Erna Ference and Karen Kirkwood were recognized for their excellent work in ‘ag-vocating’ for a successful chicken industry.

In closing, Derek stated, "we have a successful chicken legacy to build on. Consumers trust farmers because they want to, not because they have to.”

Michael Laliberte was introduced as CFC’s new Executive Director. Highlights of his presentation included:

- Mike Dungate, former Executive Director, provided mentorship during the transition period
- The Trans-Pacific Partnership Agreement is now the Comprehensive and Progressive Trans-Pacific Partnership Agreement
- Illegal imports of spent fowl continue to be an issue
- The US is the number one importer of chicken into Canada
- Supply Management is continuously challenged and a collaborative effort among all provinces and CFC is necessary.

10. PRODUCER CALL TO VOLUNTEER
Martin van Diemen encouraged producers to continue volunteering, and to tell their story at agricultural events throughout the province. He introduced the new 2018 Volunteer Rewards Program.

Erna Ference said grace and the morning meeting was adjourned for lunch.

Producers were encouraged to visit the booths in the trade show area during the lunch hour.

The afternoon meeting reconvened at 12:30 pm.

11. GUEST SPEAKER – Kim Irving, Emergency Management Program:
Karen Kirkwood introduced Kim Irving and recommended producers follow along by referencing the Producer Emergency Response Quick Guide that was handed out during registration.

Kim Irving, President of Emergency Response Management Consultants, provided an update on the Alberta Poultry Industry’s emergency management program.

12. KEYNOTE SPEAKER – Dr. Thomas Keenan, Information Technology Risk:
Karen Kirkwood introduced Dr. Thomas Keenan who provided an interesting presentation on cyber security risk based on this book, Technocreep.
Erna Ference introduced Gord Winkel who spoke on sustainability, farm safety and provincial legislation. Gord Winkel also spoke to the initiatives of the AgCoalition and the formation of the industry-led AgSafe Alberta Society.

14. **ELECTIONS:**
A brief break was held for producers to register to vote and pick up their voting devices.

Sheldon Appleyard, Alberta Milk’s technical staff, assisted with the voting process and provided instructions on how to use the electronic hand-held voting devices; all units were tested prior to actual elections taking place.

Janelle Hancock from Alberta Agricultural Products Marketing Council served as scrutineer during the election.

a. **Board Directors (2 positions)**
Chief Electoral Officer, Karen Kirkwood, stated that two vacancies on the Board were available for election. Erna Ference completed her second three-year term and Martin van Diemen completed his first three-year term; and both have decided to retire as Directors of the Board.

The Roles and Responsibilities of Directors were reviewed.

Two nominations have been received in advance of the Annual General Meeting: Henk Schuur and Rob van Diemen.

The floor was opened for nominations. A call for nominations from the floor was called for three times.

Henk Schuur and Rob van Diemen were declared as Directors of the Board by acclamation.

Each candidate addressed producers by providing a brief introduction of themselves.

b. **Producer Representatives**
Karen Kirkwood reviewed the Roles and Responsibilities of Producer Representatives, and opened the floor for nominations for each of the four regions.

(1) **LEDUC NORTH (LN)**
   
   Jason Born / Andrew Hoetmer
   
   “Nominate Wes Nanninga as Producer Representative for Leduc North.” MC
   
   Wes accepted the nomination.

   Following three requests for further nominations and there being none:
Christian Guenter

"Motion to cease nominations." MC

Wes Nanninga was declared Producer Representative for LEDUC NORTH.

(2) LACOMBE TO LEDUC (LL)

Luuk Van Aken / David Hyink

"Nominate Arjan Spelt as Producer Representative for Lacombe to Leduc." MC

Following three requests for further nominations and there being none:

Christian Guenter

"Motion to cease nominations." MC

Arjan Spelt was declared Producer Representative for LACOMBE TO LEDUC.

(3) CALGARY TO LACOMBE (CL)

Jack Bruning / Gerard Weinans

"Nominate Samuel Guenter as Producer Representative for Calgary to Lacombe." MC

Henk Schuur

"Motion to cease nominations." MC

Samuel Guenter was declared Producer Representative for CALGARY TO LACOMBE.

(4) CALGARY SOUTH (CS)

Martin Hofer / Paul Wipf

"Nominate George Hofer as Producer Representative for Calgary South." MC

Following three requests for further nominations and there being none:

Clarence Visser

"Motion to cease nominations." MC

George Hofer was declared Producer Representative for CALGARY SOUTH.
15. **TRIBUTES**
   
a. **2017 Outstanding Young Farmers Award**
   Erna Ference introduced Marc and Hinke Therrien, recipients of the Alberta’s Outstanding Young Farmers Award for 2017 and presented them with a token on behalf of ACP in acknowledgement of their leadership.

   Marc and Hinke shared a brief overview of the Outstanding Young Farmers Program; and they expressed their gratitude to the ACP for their support and acknowledgement of the award.

b. **Martin van Diemen**
   Karen Kirkwood and Erna Ference presented a tribute to Martin van Diemen for his years of service on the Alberta Chicken Producers Board.

   Martin acknowledged his fellow Board members, the staff, and producer groups he was involved with.

c. **Erna Ference**
   Bob Smook and Gary van Klei from Alberta Hatching Egg Producers acknowledged Erna’s leadership, dedication and strong commitment to the chicken industry.

   Jason Born and Karen Kirkwood presented a tribute to Erna for her years of leadership as Chair of the Alberta Chicken Producers Board.

   Erna acknowledged her fellow Board members, the staff, and fellow producers.

16. **PRODUCER AGRICULTURE EVENTS VOLUNTEER DRAW:**
Producer volunteers who attended trade shows over the past year were recognized and all eligible producers who volunteered throughout the year were entered into a draw for prizes; winners were announced and congratulated:

   - **First Prize:** A two-night stay at a Resort in Banff/Jasper/Waterton Park ~ Adrian Hofer
   - **Second Prize:** Dinner for two ~ Cas Schotens
   - **Third Prize:** An ACP golf shirt ~ Colleen Schipper

17. **DOOR PRIZES**
Door prizes were distributed to those in attendance in accordance with the names drawn to:

   Erna Ference reminded producers to complete their Evaluation Form in order to receive a complimentary promotional item; Erna thanked everyone for attending the meeting.

18. **OTHER BUSINESS:**
None
19. **ADJOURNMENT:**
Producers were reminded to attend the evening banquet.

Dean Knoll / Anno Bylsma  
"The meeting be adjourned at 3:58 pm."  MC

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Erna Ference, Chair  
Karen Kirkwood, Executive Director

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Date Approved